**Minutes of Meeting of Parishioners and APCM Meeting followed by short PCC meeting**

**Old School Room, Peaslake**

**Wednesday 4th May 2022 20:00-21:30**

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| --- | --- |
| **Apologies** | |
| Jane Davis | Cathy Mead (“**CM**”) |
| Angus and Kate Denny | Ken Mead (“**KM**”) |
| Sarah Egerton | Helen Murray |
| Christine Harrison | Jill Parker |
| Jenny Janse (“**JJ**”) | Judy Potter |
| **Present** | |
| Ian Allen | Rosemary Mason (“**ROM**”) |
| Lesley Austin | Elsbeth Moran |
| Tim Austin (“**TA**”) | Ray Moran |
| Martin Betts (“**MB**”) | Adrian O’Loughlin (“**AOL”**) |
| Jeni Colbourne | Christine O’Loughlin |
| Jonathan Cross (“**JC**”) | John Parker (“**JP**”) |
| Mike Currier (“**MC**”) | Howard Potter (“**HP**”) |
| Phil Doherty | Marion Taylor-Cotter (“**MTC**”) |
| Robin Gates | Susie Valentine |
| David Harrison | Marsha Walton |
| Anne Heyes (“**AH**”) |  |
| James Hutton |  |
| Jane Kumar | Tim Heaney (“**TH**”) Chair |
| Chris Lewis (“**CL**”) | Jane Buglear (“**JB”**) Minutes |

**Motions Passed:**

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| --- | --- | --- | --- | --- |
| **Motion** | **Proposer** | **Seconder** | **Abstentions** | **Outcome** |
| David Harrison be elected churchwarden for 2022-2023 | Elsbeth Moran | Tim Austin | None | Unanimous approval |
| Adrian O’Loughlin be elected churchwarden for 2022-2023 | Marion Taylor Cotter | Angus Denny | None | Unanimous approval |

**Meeting of Parishioners (20:00 – 20:15)**

1: Prayer and Welcome

Revd. Tim Heaney opened the meeting with prayers.

2: Apologies for absence for both meetings

Apologies as shown above.

3: Approval of Minutes of both meetings of 28th April 2021

The Minutes of the meeting held on Wednesday 28th April 2021 were approved.

4: Election of Churchwardens

4.1 David Harrison was voted in for 2022-2023 by unanimous approval, no abstentions.

4.2 Adrian O’Loughlin was voted in for 2022-2023 by unanimous approval, no abstentions.

Tim thanked both church wardens for their support in the previous year and for agreeing to continue for the year ahead. He also thanked Christine Harrison for her unelected role in supporting David at Peaslake.

CONCLUSION OF THE MEETING OF PARISHIONERS.

**Minutes of Annual Parochial Church Meeting [APCM]**

**Wednesday 4th May 2022 20:15**

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| **Motion** | **Proposer** | **Seconder** | **Abstentions** | **Outcome** |
| Acceptance of 2021 Accounts pre-approved by the PCC presented by Tim Heaney on behalf of Angus Denny | Ray Moran | Robin Gates | None | Unanimous approval |
| Election of PCC members. 4 members retiring, 1 stepping down and 2 nominated:  Phil Doherty  Jonathan Cross | IA  AOL | AOL  TA | None | Unanimous approval |
| Co-option of 1 PCC member  Angus Denny for his continued work as Treasurer |  |  |  |  |
| Appointment of new external examiner - TBD |  |  |  |  |

**Action Points:**

| **Action to be Taken** | **Responsibility** | **Deadline** |
| --- | --- | --- |
|  |  |  |

4: Annual Report and Presentation of the Accounts year ending 31st Dec 2021.

Tim Heaney presented the 2021 Accounts on behalf of Angus Denny who was absent. All details are included in the Annual report which was published on the Parish website for attendees to review. The Parish retained a small surplus in 2021 of £84. There were significant increases in income and expenditure as the church community starts to meet again in person and use the churches post pandemic. The results of the Planned Giving Campaign has increased the income significantly and will increase more in the future as we see the full year’s income – so far only the first 6 months. There will be fewer weddings in 2022 compared with 2021 as in 2021 we had to accommodate the weddings from 2020, so less income from weddings expected in the future. There are concerns about the size of utility bills in the future as prices have gone up so much and the PCC will look at taking reasonable actions to reduce them such as changing the location of meetings in the winter months. Phil Doherty also mentioned the two extra staff members we have hired in 2021 – Jeff Bartholomew leading the children’s and families work and Jo Norfolk doing administration support of the Parish.

TH thanked AD for all his work on preparing the accounts and putting everything in good order financially.

TH asked for acceptance of the Accounts, which were previously approved by the PCC. The APCM unanimously accepted the Accounts for 2021.

5. Election of people to serve on the PCC for 3 years replacing those retiring.

5 members retiring having completed 3 years and 5 nominations received.

Retiring –

Tim Austin, Melody Barnett, Angus Denny, Marion Taylor-Cotter

Stepping down –

Michelle Scott

Members present at the meeting thanked them for their excellent contributions to the PCC and to the Parish.

New PCC members joining –

Jonathan Cross and Phil Doherty

1 member is to be co-opted onto the PCC – Angus Denny for his continued work as Treasurer.

The Proposers and Seconders for all new PCC members is shown in the table above.

6: Election of the Deanery Synod and Diocesan Synod Members

All 3 Deanery Synod members will continue to serve in 2022.

No representative on Diocesan Synod is in the Parish at the moment although Tim Heaney and Martin Betts did say that there is an opening should anyone from the Parish like to apply.

7: Election of the Independent Financial Examiner

Canon Michael Bishop B.Eng., MBA has informed Angus that he is stepping down this year and Tim Heaney asked the attendees to help find a new Examiner.

8: Other Reports

Tim Heaney gave updated numbers for the Electoral Roll – as of 4th May 2022, there are 177 names (down from 181) on the ER from 120 households (down from 124).

TH updated everyone about all the other reports and asked the attendees if any reports needed to be added. The following were identified to be planned for next year –

Alpha Group followon, Food for Faith, Vestry team (Cathy), Pastoral Care team (Judy), Cleaners, Sidespeople, Communion Assistants, Cemetery management, Schools Liaison, Coffee/Tea.

The attendees did not have any further corrections or updates for any of the included reports.

9: Ministry Report

TH gave a short Ministry update, and said that overall our church community has come out of the pandemic more strongly than many other churches and that is a testament to the quality of work done online with our services during the pandemic.He commented that everyone did an amazing job keeping the church community together all the way through. The stewardship campaign was very successful and the Church Development Plan has achieved some very significant milestones already. The Ministry team has been and remains very strong and we are all blessed to have such a excellent team. In the future Tim would like to focus on the eco-church agenda and also strengthen the children and families work.

MTC mentioned the great use of the Gomshall Club and Tim said that outreach activities outside the church buildings would continue as it was noticed that this so far had touched many more people.

Howard Potter thanked the Ministry team in particular for their work with both the online and live church services, and there was a short discussion about the continued use of online service material.

Robin Gates asked about the envelopes and Tim confirmed the regular envelopes were being phased out as online giving increased. He apologised that this had not been communicated properly. The white giftaid envelopes would continue to be used and Howard would put some more out in each church as there are very few left.

There was a short discussion about Welcome Packs by Ray Moran, Leslie Austin and others.

10: The Meeting closed with Prayers led by Revd. Rosemary Mason followed by Grace said by all

**Minutes of the short PCC meeting to elect officers**

**Old School Room, Peaslake**

**Wednesday 4th May 2022 21:30**

The following officers were re-elected during the short meeting of the new PCC –

Angus Denny was co-opted to the PCC. PRO – AOL, SEC – JC.

Angus Denny was re-elected as Treasurer PRO – MTC, SEC – MC

Jane Buglear was re-elected as Secretary PRO – AOL, SEC – JC

Howard was re-elected as Electoral Roll Officer for one further year (a new ER Officer will need to be found) PRO – MC, SEC – MTC.

Vice Chairs of the PCC – churchwardens AOL and DH, PRO – MTC, SEC – JC

Standing Committee stays the same – Rector, Churchwardens, Treasurer and Jenny Janse

Judy Potter and Rosemary Mason were elected as non-voting members of the PCC.

Revd. Tim Heaney then closed the meeting by inviting everyone to say the Grace together.